

AFFIX PATIENT LABEL  
HERE

# IMAGING REQUEST FORM

— THE —  
**HARLEY STREET CLINIC**®  
part of **HCA Healthcare** uk

Please select facility and  
forward appropriately

PLEASE SEND ALL RELEVANT IMAGING WITH THE PATIENT

**The Harley Street Clinic,**  
81 Harley Street, London, W1G 8PP  
RadiologyBookings@hcahealthcare.co.uk  
Tel: 020 7034 8280

**New Malden Outpatients and Diagnostics**  
171 Clarence Avenue, New Malden, KT3 3TX  
nmdc.reception@hcahealthcare.co.uk  
Tel: 020 3277 0160

**Chiswick Medical Centre, Bond House**  
347-353 Chiswick High Road, London, W4 4HS  
Chiswick.Imaging@hcahealthcare.co.uk  
Tel: 020 3947 4429

**The Harley Street Clinic Diagnostic Centre**  
16 Devonshire Street, London, W1G 7AF  
RadiologyBookings@hcahealthcare.co.uk  
Tel: 020 7034 8280

**Patient name:** .....

**DoB:** . D . D . M . M . Y . Y . Y . Y .

**Hospital No: X** .....

**Address:** .....

.....

**Daytime Tel:** ..... **Mobile:** .....

**Email:** .....

**Sex:** Male  Female  Prefer not to say

**Other(please state)** .....

**Inpatients**

Walk  Chair  Bed  Portable  O2

Source Isolated  Room No.

**Referring Doctor:** .....

**GMC Number:** .....

**Address for results:** .....

.....

**Tel:** .....

**Email:** .....

Does this patient have any contraindications to MRI?

NO  YES (\*if yes please provide further info below )

.....

.....

**MRI:** Your patient may not be scanned if you do not indicate any contraindications.

**Examination required:**

**Clinical indication:**

Examinations **cannot** be performed without sufficient information in line with the Ionising Radiation (Medical Exposure) Regulations

**Preferred Radiologist:** .....

Is patient diabetic? Yes  No

Is the diabetes controlled by:

Diet  Insulin  Medication

**Signed by referrer:** .....

**Date:** . D . D . M . M . Y . Y . Y . Y .

**RADIOLOGY USE ONLY**

**LMP Date:** . D . D . M . M . Y . Y . Y . Y .

**Could you be pregnant? Yes / No**

**Are you breastfeeding? Yes/No**

**Signed by patient:** .....

**Authorised by:** .....

**Radiographer:** .....

**Justified by:** .....

**Date:** .....

**Radiation Dose/Time:** ...../.....

PACS Checked for previous images? YES / NO

If Yes, date & type of previous Images:

**Bloods**

**Creatinine:** ..... **Date:** .....

**Platelets:** ..... **Date:** .....

**I.N.R.:** ..... **Date:** .....

**eGFR:** ..... **Date:** .....

**Contrast**

**Amount:**

mls

**Reaction?** .....



### Duties of the Referrer Under IR(ME)R

The Imaging Department operates in accordance with the requirements of the **Ionising Radiation (Medical Exposure) Regulations (IR(ME)R)**. Therefore your attention is drawn to the following points.

#### Referrals

- A request for a radiological investigation will be regarded as a request from a registered medical practitioner, dental practitioner or other registered health professional to the Imaging Department for an opinion to assist in the clinical management of a patient.
- Radiological investigations will only be undertaken upon receipt of a written request signed and dated by a registered medical practitioner or other registered health professional who has a referral agreement with the department.
- Referrals, request form or headed letter, must precede or accompany the patient. Faxes are accepted. The request should be clear and legible.
- All requests must have adequate clinical information to justify the examination based on the Royal College of Radiologist's Guidelines - **"iRefer: Making the best use of clinical radiology" [1]**
- All requests must clearly state the modality required to undertake the examination. All requests must be marked with the referrers contact details.

#### Females of Childbearing age

- For X-Ray examinations between the diaphragm and the knee, all requests must state the date of the first day of the patients last menstrual period.

#### Clinical Justification of Requests

- Under the IR(ME)R, all imaging requests must be justified by an imaging department practitioner to ensure that there is a net benefit, from the examination, to the patient. Therefore, any requests that are illegible, unsigned or lacking the required information will be returned.

[1] Available from the Imaging Department.

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Consultant Signed \_\_\_\_\_

Patient parent/guardian: \_\_\_\_\_

